2nd Year WOC Portfolio Information Session
What is the 2nd Year WOC Portfolio?

- An electronic portfolio that students submit to Brightspace

- Items in the portfolio must come from the following types of classes:
  - Arts Foundations
  - Humanities Foundations
  - Natural Science Foundations
  - Social Science Foundations
  - the First Year Seminar
Why does Mount require this?

● Provides a gut check for students ½ way through college
● Process ensures that students who don’t meet the standard will get support
● Faculty can tailor instruction to gaps found in students’ abilities
● To gauge students’ readiness for upper-level classes
● Because the most important skill to have as an adult is effective communication
What are the Required Portfolio Contents?

1. Cover Letter
2. One Written Assignment that integrates sources
3. One Written Assignment that may/may not require research
4. Video of an Oral Assignment that integrates sources
5. Video of an Oral Assignment that may/may not require research
6. Statement of Authenticity
7. Completed Informed Consent Form
Restrictions

- Need to include work from at least 3 of the 5 types of classes allowed (A, H, N, S, and FYS)
- Transfer students must include work from at least 2 Foundations taken at UMU
- If submitting 2 pieces from same class or same Foundational area, one must be writing and one must be a video of a speaking assignment
- Use of multimedia is optional, not required
- If using multimedia, video must clearly show what’s on the screen--use big fonts (24 is min. recommended)
Sample Contents Allowed

Writing:  BIO 141N--incorporates sources
         JPN 235H--incorporates sources

Oral:    PSY 110S--incorporates sources
         JPN 235H
<table>
<thead>
<tr>
<th>If you started in:</th>
<th>Due last day of finals in:</th>
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<tbody>
<tr>
<td>Spring 2013</td>
<td>Dec. 2014</td>
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<tr>
<td>Fall 2013</td>
<td>May 2015</td>
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<td>Spring 2014</td>
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<td>Fall 2014</td>
<td>May 2016</td>
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<td>Fall 2015</td>
<td>May 2017</td>
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<td>Spring 2016</td>
<td>Dec. 2017</td>
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No late submissions will be accepted: a non-submission counts as a failed portfolio.
What Does it Take to pass?

- Level 2 in the The WOC Rubrics
- You must pass both parts (written and oral) in order to complete the requirement
- The cover letter must be well-written and help readers understand the assignments
- Some students will earn a High Pass; most will Pass, and some will not pass
- A good grade doesn’t necessarily mean a pass here.
What if I Don’t Pass?

There are 2 options:

1. Revise and resubmit the portfolio next semester without help from professors--you know what to do

   **OR**

2. Enroll the next semester in a WOC revising class
   - WOC 200: Revising the Written Portfolio
   - WOC 201: Revising the Oral Portfolio
   - students can take both if necessary
   - revising classes are ½ semester courses, 2 credits ea.

You must complete the portfolio requirement before being allowed to enroll in the IC Capstone
How Do I Get Started?

• Spend time developing quality assignments in your classes--be sure to integrate others’ ideas and words; know what plagiarism is

• Use the CWOC--for writing and speaking appointments!

• Store/Save your completed work in “WOC Work” collection in ePortfolio
Where Do I Get Help?

WOC Portfolio Mentors--will have posted hours in the library by CWOC desk

WOC Portfolio Help-a-thons--one each semester

WOC Portfolio webpage--
   iRaider -> My Academics -> Second Year WOC Portfolio

Still have questions? Contact the WOC Director: wocdirector@montunion.edu
Go to *Brightspace* for the ePortfolio

1. In iRaider, select *Brightspace* in QuickLinks
   Select ePortfolio in Purple banner at top

2. In My Items, click “Add” to save items to ePortfolio space

3. Put WOC items in WOC Work collection for future use

4. Click “New Presentation” to start making your WOC Portfolio

5. Name it: Last Name_First Name_WOC Portfolio then save. This is your shell.
Creating and Submitting Your Second Year WOC Portfolio

To build and submit your Second Year WOC Portfolio, follow the instructions provided on the Second Year WOC Portfolio webpage (iRaider -> My Academics -> Second Year WOC Portfolio) and in the “Content” area of your Brightspace WOC Portfolio Submission “Due by” Course.