



University of Mount Union
2016 Annual Security and Fire Safety Report

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Alliance, Ohio 44601

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University of Mount Union Mission Statement

The mission of the University of Mount Union is to prepare students for fulfilling lives, meaningful work and responsible citizenship.

Introduction

This report is compiled to keep the members of the University of Mount Union community well informed about security and fire safety policies, procedures and practices on campus. Included in the report is information required by both the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Security Act and the Higher Education Act, as well as the Violence Against Women Reauthorization Act, as amended.

In addition, the Campus Crime Statistics for the three most recent calendar years (2013, 2014, 2015) and the Fire Statistics for the three most recent calendar years (2013, 2014, 2015) are included in this report. These statistics are compiled by the Director of Student Conduct based on materials submitted by Residence Life, Campus Security, the Dean of Students' office and others. Documents reviewed include documentation reports, security logs, police reports (where available), and any direct reporting methods used by members of the University community. This report is available online for the campus community on iRaider under Student Life (http://portal.mountunion.edu/student_life/AnnualSecurityReport) and for applicants and the general public on the University website's Campus Security page listed under Student Services at <http://www.mountunion.edu/Annual-Security-and-Fire-Safety-Report>. In addition, printed copies are available in the Office of Student Affairs located in the Hoover-Price Campus Center. Each year, students, faculty and staff members are notified via e-mail of the availability of the latest report. This e-mail contains a direct link to the website where they can access this report in its entirety. Prospective students may request a copy of this report from the Office of Admission. Prospective employees may request a copy of this report from the Office of Human Resources.

Methods for Reporting Crimes

While there are certain offices that focus specifically on keeping the University of Mount Union a safe place to live and work (Campus Security, Residence Life, Student Conduct, and Dean of Students' office, etc.), the responsibility for maintaining a safe community falls to all of its members. The University strongly encourages members of the University community to report all crimes to the appropriate authority as outlined below. Phone numbers for these authorities are listed later in this document.

Reports to campus officials will be investigated and, if appropriate, disciplinary charges will be placed and/or the Alliance Police will be involved. In addition, reports of crimes will be included in the Campus Crime Statistics, even if they do not lead to a formal investigation by the police or an arrest or disciplinary charges.

1) If the crime is in progress, the community member should immediately contact one of the following: the Alliance Police Department, Campus Security, or a Residence Life staff member. The decision regarding whom to contact should be based on the intensity or danger involved in the situation and/or the ease with which one of these authorities can be contacted. The Alliance Police Department can be contacted via telephone at (330) 821-3131 (or 911) or by pressing the button on any of the "blue light" emergency telephones located around campus. If Campus Security or a Residence Life staff member is notified prior to the Alliance Police being called, they will assist the community member with contacting the Alliance Police Department and making a report.

2) If the crime is discovered after it has occurred, the community member should contact Campus Security at (330) 428-1344 or Resident Director on Duty at (330) 428-3500. The person responding will

assist the community member with making a report and connecting with the Alliance Police Department.

3) In the case of a sexual assault or other type of sexual misconduct, the student may also contact a Sexual Misconduct Responder. These faculty and staff members have been trained to assist students with all of the difficult decisions s/he must make, including those about reporting. Additional information about the Sexual Misconduct Responder program, including the list of Responders and their contact information, can be found at <http://www.mountunion.edu/sexual-misconduct-responder-list>. Additionally, any members of the campus community may also contact any member of the Title IX team, the list of whom can be found at <http://www.mountunion.edu/title-ix>.

For the purposes of the crime statistics, the University will accept anonymous reports through the means described above. However, campus community members should recognize that the University's ability to act upon anonymous reports will likely be limited. Professional University counselors and the chaplain, when acting as such, are not considered to be a campus security authority and are not required to report crimes disclosed to them on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. As a matter of policy, however, they are encouraged, when they deem appropriate, to inform persons they are counseling about crime reporting procedures. If the person does not want to report the crime themselves, counselors and the chaplain are encouraged, when they deem appropriate, to inform the person they are counseling that the information the person shares may be used confidentially in the annual campus crime reports, if the person desires. If they want this to happen, the person should advise the counselor or chaplain, who will then report the necessary information (without identifying the person) to the Associate Dean of Students/Title IX Co-Coordinator.

Emergency Response, Notification, and Evacuation Procedures

In the event of an emergency, the University will utilize the Emergency Management Plan to guide its response. The Emergency Management Plan is intended to facilitate a timely and effective response to crisis or emergency situations that impact normal operations of the campus community at the University of Mount Union.

Authority to declare a campus state of emergency and initiate campus notification resides with the President's Council. Typically, these decisions will be made by either the Vice President for Student Affairs/Dean of Students or the Vice President for Business Affairs/Treasurer; however, they can be made by the President and/or any member of his/her council. The President's Council member involved in the process will work with Campus Security and local law enforcement and emergency agencies to confirm that there is a significant emergency and determine who to notify. In most cases, the Vice President of Marketing, or a member of her staff, will be involved in drafting the content of the notification and initiating the notification system.

The University utilizes the Blackboard Connect system to provide information to all students, faculty and staff members via phone calls to all campus phone numbers, cell phone numbers on record with the University, and home numbers for commuter students; e-mails to all Mount Union e-mail addresses; and/or text messages, if the community member has not opted out of this feature. If a significant emergency is confirmed, the University will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Communication of emergency information to the community outside of the University will occur through the Office of Marketing, in consultation with local law enforcement and emergency agencies. Such communication

may occur via local and network media outlets, the Mount Union website, campus signage, and other incident specific methods.

The emergency response procedures are tested annually through a community disaster drill. There is an Alliance Community-Wide Disaster Drill Planning Committee, upon which members of the campus emergency management team play an active role. This drill takes place on or near the Mount Union campus in coordination with the Alliance Community Hospital, the Alliance Police Department, and the Alliance Fire Department. Other local agencies, such as the Stark County HazMat team, local ambulance services, the Stark County Chapter of the American Red Cross, and fire departments from nearby jurisdictions, etc. may be involved depending on the specific scenario upon which the drill is based. Additionally, the University's entire campus security and various other members of the campus community participate in the drill each year as part of their training.

The 2015 Community Disaster Drill took place on July 16, 2015. This was an announced drill. The mock incident was facilitated in collaboration with the Alliance Police Department, Alliance Fire Department, Stark County Red Cross, Stark Summit Ambulance Company, Alliance Community Hospital, and Stark County HAZMAT team. The scenario provided the participating agencies the opportunity to practice emergency medical, criminal, evacuation, and communication procedures as it called for them to respond to many victims who were either injured or killed in the mock drill.

In addition to the annual drill, the University tests the Blackboard Connect system each fall and spring semester. An e-mail is sent informing members of the campus community that the system will be tested, asking them to update their contact information, and explaining how to opt out of the text message notification. Approximately a week later, a test of the system is conducted with messages going out via phone, e-mail and text.

Timely Warnings

On occasion, the University receives information regarding incidents that may result in a timely warning being sent to the campus community. Warnings are sent when a situation arises that, in the judgment of the Vice President for Student Affairs, the Vice President for Business Affairs, or their designees, constitutes an ongoing or continuing threat to members of the campus community. Notification will be made without delay. These warnings are distributed via e-mail and it is imperative that all community members read these warnings and respond appropriately. Anyone with information warranting a timely warning should report the circumstances to Campus Security by phone at (330) 428-1344 or to the Dean of Students' Office at (330) 823-2243.

Security and Law Enforcement

The Office of Campus Security reports to the Vice President for Student Affairs. The Department consists of the Director, the Administrative Assistant and nine (9) full-time Security Officers. The department provides service twenty-four (24) hours a day, three hundred sixty-five (365) days a year. Campus security officers conduct vehicular, golf cart, and foot patrols on all campus grounds, campus facilities, and residence halls with safety and crime prevention in mind. Campus Security officers have enforcement authority for all rules and regulations stated in University of Mount Union publications including, but not limited to, the Student Handbook, the University Catalogue, etc. Campus Security officers are not deputized law enforcement officers and do not have arrest authority.

Campus Security coordinates their activities with local law enforcement officers when crime and emergency situations occur. The University of Mount Union has a strong working relationship with the Alliance Police Department. The Alliance Police Department provides law enforcement services to all Mount Union facilities

located within its jurisdiction, but does not have a written memoranda of understanding. The campus community is strongly encouraged to report crimes to the resources noted above.

Security of Campus Facilities

Academic and administrative buildings are on a lock and unlock schedule designed to accommodate usage by the campus community and implemented by Campus Security. Campus Security officers and other personnel also check the buildings on a regular basis. Residence halls are locked 24-hours a day. A card reader controls access to the residence halls. Only the campus cards of students who live in that building and appropriate staff persons are programmed to allow entry. Residence Life staff members are on duty and complete rounds through the halls at various times. While these precautions greatly improve the security of campus buildings, they cannot be entirely successful without the assistance of students, faculty, and staff. Campus community members should practice good personal safety at all times, assist in keeping locked doors closed, lock their room and office doors, and report any suspicious activity to Campus Security.

In addition, maintenance of the University grounds and facilities is also an important part of campus safety. Shrubs are kept trimmed and low hanging tree branches that could obscure views are removed on a routine basis. In coordination with Campus Security, a visual check of exterior lighting is completed nightly and reported to the Physical Plant for priority maintenance. Campus Security also does a monthly check in cooperation with the City of Alliance Police Department of all Blue Light Emergency Phones (of which there are ten) to ensure that they are in good functioning condition. Individual room and office locking systems and exterior building locks are tested and serviced annually. Those locks using a card reader are tested in conjunction with the Office of Information Technology. Should card access on an exterior door fail, on-call staff are called in immediately to resolve the situation. All first floor residence hall rooms are equipped with stainless steel safety screens to decrease the ability to gain entrance from the outside. The safety screens are designed with an interior quick release function that will allow the occupant to remove it in the event of an emergency.

Off Campus Student Organizations

The University of Mount Union recognizes several Greek letter student organizations that own property off campus, either as meeting houses or as residential facilities. The Alliance Police Department monitors activities at these locations in the same manner as the rest of the city. They respond to calls for assistance and attend to violations of law that come to their attention. At the discretion of the police department, any interaction law enforcement officers have with students at these locations may be reported to the Office of Campus Security or the Dean of Students' Office. In addition, Campus Security officers monitor these locations for safety concerns and violations of law or University policy that may occur.

Prevention and Awareness Programming

In addition to safety information that is included in the Student Handbook and this report, all first-year students attend a safety and security presentation during orientation, as do international students who hear a presentation designed specifically for them. These presentations include information regarding the prevention of crime, in addition to policies and procedures for reporting crime, as well as campus policies and risks associated with alcohol, drugs, and sexual misconduct. In addition, all first year and transfer students are required to complete Campus Clarity's online educational program *Think About It*. A session on campus safety is made available to the parents of incoming freshman at the summer Preview program with the hope that they, too, can influence their sons and daughters to be concerned about their safety.

On-going educational efforts include residence hall meetings, campus-wide poster campaigns, speakers, student staff training events, fraternity and sorority life risk management programs, bystander training, and sexual

misconduct awareness programming, etc. Additionally, as specific concerns regarding security arise, special programs are planned at the floor, hall, or campus-wide level to address these issues. Programs occur throughout the academic year. Alcohol and drug education, sexual responsibility and healthy relationships, as well as personal safety are seen as a shared responsibility across campus and, as such, programming is coordinated around these topics by a number of offices and student organizations such as, but not limited to: Office of Alcohol, Drug and Wellness Education, Office of Counseling Services, Office of Residence Life, Office of First Year Initiatives, Office of Diversity and Inclusion, Office of Student Involvement and Leadership, Campus Safety and Security and the Association of Women Students (currently known as GEM (Gender Equity Matters)), Interfraternity and Panhellenic Councils, C.H.O.I.C.E.S. (Choosing Healthy Options in Celebration of Educational Success) and GAMMA (Greeks Advocating the Mature Management of Alcohol).

Additional prevention and awareness programs of note for 2015 include *Take Back the Night* program, which included a campus and community resource and information fair, and bystander intervention training; *Walk a Mile in Her Shoes*, a domestic violence awareness program that includes students, faculty and staff; *Judgement Day*, a program attended by all fraternity and sorority students and presented by the City of Alliance's Chief of Police, Law Director, Municipal Court Judge, and Dean of Students; *ALICE Training* offered to all faculty and staff; and a self-defense workshop coordinated by Alpha Chi Omega.

Disclosure to Alleged Victims of Crimes of Violence or Non-Forcible Sex Offenses

The University of Mount Union will disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the University against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

Alcohol and Drug Policies

The University of Mount Union is concerned about the health and well-being of its students, faculty and staff and recognizes the health hazards involved with the use of alcohol and other drugs. The following policies are an attempt to influence students to make low-risk decisions regarding alcohol and other drugs. In accordance with the Drug Free Schools Act of 1989, state and local laws pertaining to alcohol and drug use are also detailed in this section, in addition to, the health risks of alcohol and other drug use and treatment opportunities available for students, faculty and staff members who are involved in the abuse of alcohol or other drugs.

University Alcohol Policy

Mount Union expects members of the campus community to act in a mature manner and to accept full responsibility for their behavior. Violation of any local, state or federal law regarding the use of alcoholic beverages is considered to be a violation of the University of Mount Union Alcohol Policy, regardless of where this violation occurs. Providing alcoholic beverages to persons under the age of 21 is an illegal act and will be addressed seriously by Mount Union. In addition, it is a violation of the Student Code of Conduct for students to allow alcoholic beverages to be consumed at their place of residence by persons under the age of 21.

While the University does not encourage the consumption of these beverages, alcoholic beverages, as allowed by University policy and state and local laws, are permitted in individual student rooms and university apartments, in fraternity and sorority houses (as allowed by national and/or local chapter guidelines) and at activities held off campus by students who are 21 years of age or older. The following are specific alcohol regulations.

1. Persons who are 21 years of age or older may possess* and consume alcoholic beverages in the residence halls, university apartments and campus houses according to the following standards:

- a) Students who are 21 or older may possess* or consume alcoholic beverages in the privacy of their individual student rooms or university apartments. Room/apartment doors must be shut when consumption is occurring.
 - b) An individual who is of legal drinking age may not consume alcohol in the presence of any one under the age of 21, with the exception of her/his roommate(s)/apartment mate(s).
 - c) No one shall consume or possess* open containers of any alcoholic beverage in any other area of the residence halls, university apartments and campus houses (e.g., lounges, hallways, restrooms, laundry rooms, etc.)
 - d) Kegs of beer, taps, beer balls and beer funnels are not permitted in or on University of Mount Union property or on the property of organizations affiliated with the University. These items will be confiscated by University officials if discovered on campus.
 - e) Drinking games or contests involving alcoholic beverages may not be played on University of Mount Union property.
2. Persons who are under 21 years of age may not possess* or consume any alcoholic beverage or possess* alcoholic beverage containers, full or empty, anywhere on campus or at any University-related functions. Individuals who are under 21 years of age who are discovered in areas where there are alcoholic beverages present or who are discovered possessing* or consuming alcohol will be subject to disciplinary action. The only exception to this policy is in the instance where a person who is of legal age is consuming in the presence of his or her underage roommate/apartment mate.
 3. Alcoholic beverages are not permitted to be sold on the Mount Union campus.
 4. Alcoholic beverages are not permitted to be possessed*, served or consumed in any public place on the Mount Union campus.
 5. Possession* or consumption of alcoholic beverages at Mount Union athletic events or in the University athletic facilities is prohibited.
 6. Individuals found in locations where violations of the Alcohol Policy are occurring will be asked to dispose of all alcoholic beverages immediately.
 7. The manufacture, use, or possession of falsified or altered identification will be considered a serious violation of the Student Code of Conduct, particularly when the identification is used to deceive officials as to the age or identity of the bearer.
 8. Advertisements and promotional materials posted or distributed on campus may not make any direct or implied reference to or depict, in any manner, alcoholic beverages, alcoholic beverage company logos or symbols, the consumption of alcoholic beverages, drugs or drug paraphernalia, or the use of illicit drugs. Exceptions to this policy may be made for advertisements for educational programs and events; however, these materials must be approved in advance by the associate dean of students or the director of alcohol, drug and wellness education.
 9. No campus activity may be co-sponsored by a bar, liquor establishment or other alcoholic beverage manufacturer or distributor.
 10. Although the consumption of alcoholic beverages within the aforementioned guidelines is permitted, inappropriate actions and behavior that may accompany drunkenness will not be tolerated or excused and will lead to disciplinary action.

** PLEASE NOTE: The presence of alcohol may be interpreted as possession of the alcohol. Students encountered in locations where alcohol is present may be considered to be in violation of the Alcohol Policy, even if they do not have alcohol on their person at the time they are encountered.*

University Drug Policy

Since the manufacture, distribution, sale, offer for sale, use, or possession* of illicit drugs or narcotics is an illegal act, which is also extremely hazardous to the well-being of the individual involved and not compatible with good campus citizenship, students involved in the aforementioned behaviors will be subject to disciplinary action up to and including suspension or expulsion from the University.

In addition, the possession* or use of drug abuse instruments or paraphernalia is a violation of the Student Code of Conduct and will result in disciplinary action. Prohibited items include, but are not limited to, bongos, hookahs, water pipes, rolling papers, etc. Drug paraphernalia also may include items that are not in and of themselves against University of Mount Union policies, if said items are used for storing, preparing, consuming or in any other manner contribute to the use or possession of illicit drugs.

** PLEASE NOTE: The presence of drugs or paraphernalia may be interpreted as possession of those articles. Students encountered in locations where drugs or paraphernalia are evident will normally be considered in violation of the Code of Conduct, even if they do not have the prohibited items on their person at the time they are encountered.*

Alcohol and Other Drug Procedures for Student Organizations

Student organizations, including fraternities and sororities, must abide by the following guidelines:

1. All state, local, and University laws and policies concerning the use of alcohol and other drugs must be observed. In addition, Greek-letter organizations must abide by Interfraternity and Panhellenic Council rules and regulations, as well as, policies set forth by their national organizations.
2. In order for alcoholic beverages to be allowed at a student organization event, organizations must comply with the Social Event Risk Management Policies. Compliance with these policies must be coordinated with the Office of Student Involvement and Leadership and approval must be given by this office before the event can occur.
3. If an off-campus activity includes the sale of alcoholic beverages, organizations will be required to use a licensed third-party vendor to manage this sale.
4. Promotional materials (including, but not limited to, advertisements in any form, t-shirts, cups or any other item to be displayed, given away or sold before, during or after an event) shall not make any direct or implied reference to, or depict in any manner, alcoholic beverages, alcoholic beverage company logos or symbols, the consumption of alcoholic beverages, drugs or drug paraphernalia, or the use of illicit drugs.
5. No activity may be co-sponsored by a bar, liquor establishment, or other alcoholic beverage manufacturer or distributor. Advertisement for such establishments, manufacturers or distributors may not occur at any activity.
6. No student organization shall allow alcoholic beverages or drugs to be present at its membership recruitment activities or initiation activities.
7. The officers of the student organization sponsoring the activity are responsible for enforcing the above guidelines and for the behavior of the guests at their events.
8. Drinking games or contests involving alcoholic beverages may not be played at any event sponsored by a University of Mount Union student organization.

Alcohol or Other Drug Sanctions

1. An individual involved in a violation of alcohol or drug related policies will be referred for disciplinary action, and may receive any of the sanctions outlined in the student disciplinary process.
2. If a recognized student organization violates the alcohol or drug policies, the group will be referred for disciplinary action. The following minimum sanctions will apply:
 - a) A two hundred dollar fine and a period of probation for a first offense. Possible conditions of this probation include, but are not limited to, restrictions on activities such as recruitment, sponsoring social activities, or participation in campus events.
 - b) Subsequent offenses may result in suspension of the group from campus.
 - c) Other penalties may be assessed depending upon the nature of the violation.

Alcohol and Other Drug Programming and Resources

The Office of Alcohol, Drug, and Wellness Education serves to provide education, programming, and student growth and development to individuals, student body as a whole, and the university and the greater community. Through holistic education, prevention, and counseling, the Office underscores the University's mission to prepare students for meaningful work, fulfilling lives, and responsible citizenship. By focusing on making healthy choices including responsible drinking, sexual education, and drug prevention, the office works collaboratively with faculty, staff, and students to develop proactive programming, education, and counseling opportunities.

The Office of Alcohol, Drug and Wellness Education provides programming and outreach in the form of campus-wide "awareness" events (e.g., National Collegiate Alcohol Awareness Week, Great American Smoke Out, Judgement Day, and Safe Spring Break), hall and floor programs and individual/group counseling sessions. The office provides education and counseling for students concerned about alcohol, drug and other wellness related issues. Additionally, the Office of Alcohol, Drug and Wellness Education is a campus-wide resource, providing wellness-related information and referrals for students, whether for a class project or personal use.

Two student organizations work in conjunction with the Office of Alcohol, Drug and Wellness Education: C.H.O.I.C.E.S. (Choosing Healthy Options in Celebration of Educational Success) and GAMMA (Greeks Advocating Mature Management of Alcohol). C.H.O.I.C.E.S. provides information and opportunities for students interested in health and wellness issues. C.H.O.I.C.E.S. offers programs on stress management, healthy decision making, responsible alcohol use, sexual responsibility and many others. GAMMA is composed of and works with students participating in fraternity and sorority life. GAMMA offers programs designed to improve risk-management and promote responsible attitudes toward alcohol use.

Title IX

The University of Mount Union is committed to creating an environment free of harassment and sexual misconduct as well as complying with all requirements as set forth by Title IX of the Education Amendments of 1972 (Title IX). Discrimination on the basis of sex or gender will not be tolerated by any of the University's education programs or activities. This includes, but is not limited to, sexual harassment; sexual violence; sex or gender-based bullying; hazing; stalking; relationship violence (including domestic violence and dating violence); as well as failure to provide equal opportunity in admissions, activities, employment or athletics. Sex and gender violations will be addressed by Title IX complaint protocols which are jointly coordinated by the offices of human resources and student affairs.

The University Title IX Co-Coordinator will be informed of, and oversee, all complaints of gender discrimination. Questions or concerns regarding the University's procedures and Title IX may be directed to any one of the following resources:

Michelle Gaffney, associate dean of students & Title IX co-coordinator
Hoover Price Campus Center, Office of Student Affairs
Phone: (330) 823-2496
E-mail: gaffnemi@mountunion.edu

Pamela Newbold, director of human resources and staff development & Title IX co-coordinator
Beeghly Hall, Office of Human Resources
Phone: (330) 829-6560
E-mail: newbolph@mountunion.edu

Additional Title IX Investigators include:

- Laura Good, assistant director of human resources
- Sara Sherer, director of residence life

Inquiries may be made externally to:

Office of Civil Rights (OCR)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-1100

Customer Service Hotline: (800) 421-3481

Fax: (202) 453-6012

TDD: (877) 521-2172

Email: OCR@ed.gov

Web: <http://www.ed.gov/ocr>

The University will make a good faith effort to successfully complete the grievance process for complaints of sex discrimination over a period of 60 days or less. The complaining party will receive periodic status updates on the progress of the complaint and any subsequent appeals.

During the investigation and/or grievance process for complaints of sex discrimination, the University may take a number of interim actions in order to ensure the preservation of the educational experience and the overall environment of the party bringing the complaint while maintaining, to the extent that we are able, the confidentiality of the victim. These actions may include, but are not limited to imposing a no-contact order on the responding party; residence hall room change for one or more involved parties; changes in academic schedules or assignments for one or both parties; and interim suspension for the responding party.

Sexual Misconduct Policies, Procedures, and Victims' Rights

The University of Mount Union prohibits any form of sexual misconduct/violence, including dating and domestic violence, sexual assault, and stalking, and provides educational opportunities to promote awareness about this serious issue. This education takes many forms. There are numerous safety programs across campus at which the topic of sexual misconduct/violence is addressed. In addition, programs sponsored by University offices and student organizations draw attention to this concern, such as our annual *Take Back the Night*. Sexual misconduct is also addressed by brochures and flyers distributed on campus.

It is extremely important that a survivor of sexual violence know what s/he can do to receive assistance with medical, emotional, legal, and other needs. To this end, the University of Mount Union has developed the Sexual Misconduct Responder program.

Sexual Misconduct Responder Program

Often when people hear about sexual misconduct or sexual violence, they automatically think about rape. However, sexual misconduct occurs on a continuum. If permission has not been given or the individual does not want to engage in the sexual activity or is tricked, coerced, or pressured into the behavior, it is sexual misconduct. It is also sexual misconduct when sexual behavior occurs when a person is unable to give consent due to being under the influence of alcohol or other drugs. It also does not matter if the students were already involved in a relationship prior to the sexual activity; if consent was not given, it is misconduct. Physical violence in relationships is never acceptable.

There are many decisions a person must make during her/his recovery from being a target of sexual misconduct/violence or domestic/dating violence. The University of Mount Union provides services that can assist the student with this process. The Sexual Misconduct Responder Program is designed for this purpose.

In accordance with the Ramstad Amendment and the Violence Against Women Reauthorization Act, the following rights are afforded to survivors of stalking, dating, domestic, or sexual violence. The Sexual Misconduct Responder program seeks to do the following:

- Students shall be informed of their options to notify proper law enforcement agencies, including local police, and the option to be assisted by campus authorities in notifying agencies, if the student chooses.
- Students shall be notified of available counseling, mental health, or resources for students, both on campus and in the community.
- In instances of sexual assault, domestic/dating violence, or stalking, both the accuser and the accused have the right to choose any person to act in a support role who will be present with them at campus disciplinary hearings. The advisor may not speak or directly participate in the hearing, unless otherwise approved by the members of the student conduct board.
- Both parties have the right to know the outcome of any disciplinary hearing.
- Students shall receive assistance in changing academic and living situations after alleged stalking, domestic/dating, or sexual violence, if those changes are requested by the student and are reasonably available. This could include no-contact directives between the individuals involved, changing to a different section of a class, moving to a different residence hall, etc.

What is a sexual misconduct responder?

Sexual misconduct responders are Mount Union faculty and staff members who are trained to help a student who has been the recipient of sexual misconduct understand her/his options. They will not make decisions for the person, but will provide her/him with the knowledge s/he needs to make decisions. The responder who is contacted either goes to the person who calls or makes arrangements to meet her/him. The responder assists the person as s/he addresses the need for counseling, medical and legal issues, and helps with any other concerns the person may have. The most up-to-date list of responders can be found at <http://www.mountunion.edu/sexual-misconduct-responder-list>.

Why should someone who has been the recipient of sexual misconduct/violence call a responder?

By contacting a responder, the person can gain valuable assistance and information to help her/him make the many decisions ahead. She/he will also have someone to support her/him during this challenging time. The responder will provide written materials to the student that explains her/his many options with regard to counseling services, medical assistance, victim advocacy, legal assistance, and university and community resources. It is important to note that if a member of the Mount Union community informs a responder about an act of sexual misconduct, she/he may be required, depending on the specifics of the situation, by University policy and by law to report the act to the police and to the Associate Dean of Students/Title IX Co-Coordinator. This report does not mean that the student has to make a statement or pursue prosecution; just that these individuals will be informed of what happened. If the student is unwilling to make a statement, she/he will need to tell the police this directly. The student should be aware that she/he will not be able to control the progress or outcome of a University or legal investigation, but that her/his wishes will be given serious consideration. Additionally, the Associate Dean of Students/Title IX Co-Coordinator can assist a student who has been the recipient of sexual misconduct with accommodations related to their academic or work situation, living or transportation arrangements, as well as provide assistance for students seeking protective measures such as no-contact directives. These provisions are available regardless of whether the student chooses to make a report to local law enforcement.

What if someone who has been the recipient of sexual misconduct doesn't want to call a responder?

There are decisions that the person needs to make with or without a responder. The person should give serious consideration to getting assistance from a responder or other trained sexual assault advocate. In case the student who has been the target of sexual misconduct decides to work through this process without the benefit of a responder's assistance, there is additional information below that focuses on the major issues the person will need to address during her/his recovery from this experience.

Who else can someone call for help?

Whether or not the person contacts a responder, in cases of sexual assault or sexual violence it is strongly recommended that she/he call a *Rape Crisis Hotline*. Workers at such a hotline can answer her/his questions and provide support, hospital advocacy and counseling, as well as, referral to longer-term treatment and help with health, legal, and financial issues.

Why should someone who has been the recipient of sexual misconduct/violence seek counseling?

It is important for someone in this circumstance to speak to a counselor, not because there is something wrong with her/him, but because she/he has been hurt. Having someone who can listen and help the student sort through her/his feelings is an important step toward regaining control of her/his life.

One way to receive this kind of counseling is through a *Rape Crisis Hotline*. Their counseling services are free and can be long-term, if necessary. There are also usually support groups available through these organizations which can be very beneficial for someone who has been through such an experience.

The Office of Counseling Services is also an excellent way for a student to receive free, confidential assistance. The Office of Counseling Services has counselors who can talk with her/him and help in the process of emotional healing. If long-term counseling is needed they will help her/him get additional assistance. The Office of the Chaplain is another option for emotional support. The chaplain can offer spiritual guidance during this challenging time.

Alliance Rape Crisis Hotline (330) 821-RAPE (7273)

Alliance Area Domestic Violence Shelter (330) 823-7223
(24-Hour Hotline)

American Red Cross Rape Crisis Services (330) 452-1111
of Stark County – (24-Hour Hotline)

Community Services of Stark County (330) 821-7478
960 W. State Street, Suite 110, Alliance

Domestic Violence Project (330) 453-SAFE (7233)
(24-Hour Hotline)

UMU Office of Counseling Services (330) 823-2886

UMU Office of the Chaplain (330) 823-2838

Should someone who has experienced sexual violence seek medical care?

Receiving medical care as soon as possible following a sexual assault or attempted sexual assault is extremely important for two reasons. First, the victim/survivor may have suffered injuries of which she/he is unaware or unable to determine. Testing, treatment and information regarding sexually transmitted diseases or pregnancy may also be needed.

Second, if the victim/survivor thinks that there may be any possibility that she/he will wish to pursue prosecuting the offender, a medical/legal examination for the collection of evidence is vital. Having evidence collected does not mean prosecution. The forensic evidence will be stored until there has been an investigation. While certain medical assistance can be received from a number of locations, the only locations where evidence necessary for medical and forensic evaluation can be collected by a Sexual Assault Nurse Examiner (S.A.N.E. program) and secured for legal purposes are both in Canton; at either Aultman Hospital or Mercy Medical Center.

For physical evidence to be present and useful, it is best collected as soon after the assault as possible; preferably within 12-24 hours and no later than 48-72 hours. It is best if the sexual assault victim/survivor does not shower, bathe, douche, brush her/his teeth, eat or drink, or change clothing prior to going to the Emergency Room. Doing so will destroy important physical evidence. If the person does take any of the above actions, it does not mean s/he should not go to the hospital. However, evidence collection may not be as productive. If the person changed clothes, she/he should take all articles of clothing worn at the time of the assault to the hospital. These items will need to be retained as evidence.

Since the crime of rape/sexual assault is a felony offense, hospital personnel are required by law to report the assault to a law enforcement officer. If the victim/survivor has not already spoken to a law enforcement officer, hospital personnel will notify the police that an assault has occurred. A law enforcement officer will come to the hospital to speak with the victim/survivor. It is always the victim/survivor's right to decide whether or not to talk to law enforcement, but the police officer will want to hear directly from the victim/survivor if s/he is unwilling to make a report.

There is no charge for the examination at the hospital if the victim/survivor cooperates with evidence collection. The victim/survivor does not have to request prosecution in order to have the exam for free. If too much time has passed for a hospital exam to be useful, the victim/survivor can also go to her/his own doctor or the Mount Union Student Health Center for an exam and testing for STDs and pregnancy. In addition, STD testing can be conducted at the Alliance City Health Department or Planned Parenthood of Stark County in Canton. The cost of tests at these facilities is based on a sliding scale. Most college students can expect free or extremely reduced costs. Planned Parenthood also conducts pregnancy tests, as does the Alliance Pregnancy Center.

S.A.N.E. (Sexual Assault Nurse Examiner) Services available at the following 2 locations:

Aultman Hospital	2600 6th Street SW, Canton, OH 44710	(330) 363-6203
Mercy Medical Center	1320 Mercy Drive, NW, Canton, OH 44708	(330) 489-1111 ext. 2170
Other Local Agencies:		
Alliance Community Hospital	200 E. State Street, Alliance, OH 44601	(330) 596-6000
Alliance Health Department	537 E. Market, Alliance, OH 44601	(330) 821-7373
Planned Parenthood of Northeast Ohio	2663 Cleveland Ave. N.W., Canton, OH 44709	(330) 456-7191
University of Mount Union Health Center	149 E. Simpson Street, Alliance, OH 44601	(330) 823-2692

Should someone who has been sexually violated report the assault?

Mount Union encourages victims of sexual misconduct/violence to file a report about the incident. By providing the Alliance Police Department and the Associate Dean of Students/Title IX Co-Coordinator with information, the student may be able to prevent future such acts against her/himself and others. It is vital that a report is made as soon as possible, particularly if it was a stranger assault. The potential danger to the victim/survivor and the community is higher with stranger assaults. Reporting is not the same as prosecuting. While the investigation and charges placed are not under the control of the victim/survivor, she/he has the opportunity to make her/ his wishes regarding prosecution known.

In order to report to the police, the student can call the police department and an officer will meet her/him to take a statement. If the student would rather not have the officer come to her/him, s/he can also go to the police department to make a report. If the student goes to the hospital for an examination, hospital personnel will contact the police and s/he can make a report there.

Some students may be reluctant to make a report if they were drinking at the time of the assault, particularly if they are under the legal age for alcohol consumption. Please be aware that University of Mount Union and the Alliance Police Department are more concerned about sexual misconduct than underage drinking.

Alliance Police Department 470 E. Market, Alliance, OH 44601 911 or (330) 821-3131

University of Mount Union 405 W. Simpson Street, Alliance, OH 44601 (330) 428-1344
Campus Security

If someone is the recipient of an act of sexual misconduct by a Mount Union student, on or off campus, the accused student may be charged under the Mount Union Student Code of Conduct as found in the Student Handbook. Details of this process can be discussed with the director of student conduct, the dean, or associate dean of students. The decision to place charges is made by the director of student conduct, but the reporting student’s wishes are given serious consideration. The University disciplinary system is an administrative process, not a legal one; therefore, situations that the city prosecutor chooses not to pursue may be able to be addressed through the university’s discipline system.

Director of Student Conduct TBD (330) 823-7288

Dean of Students & Vice President of Student Affairs John Frazier (330) 823-2243

Associate Dean of Students & Title IX Co-Coordinator Michelle Gaffney (330) 823-7288

Mount Union Sexual Misconduct Responders

Faculty and staff are asked each year if they would like to volunteer to serve in this role. Those that volunteer for the upcoming year are required to attend an annual training to be on the list as an active responder. Therefore, that list changes from year to year based on who has volunteered and been able to complete the required training. For a current list of responders and their contact information, go online to <http://www.mountunion.edu/sexual-misconduct-responder-list>.

Faculty and Staff Procedures in Addressing Sexual Misconduct

In instances of sexual assault, domestic/dating violence, or stalking that involve University faculty or staff member(s), persons who believe they have been wronged are encouraged to bring the complaint to the Director

of Human Resources/Title IX Co-Coordinator. Faculty and staff members who are victims will be afforded the same rights and services provided to students under the Sexual Misconduct Responder program. Furthermore, employees of the University are encouraged to utilize the grievance procedures. Every attempt will be made to investigate the complaint, stop the behavior, remediate the effects, prevent the reoccurrence, and prohibit retaliation.

Grievance Procedures

Persons who believe they have been harassed are encouraged to discuss the complaint with the Associate Dean of Students or the Director of Human Resources, who share responsibilities with regard to Title IX. All members of the University community are encouraged to utilize the informal grievance procedures as a means of resolving harassment complaints. Every attempt will be made to protect any alleged victim from further harassment or injury. The University and persons involved in the investigation will make every effort to maintain the confidentiality of the complaint and the investigation.

Procedures for Student to Student/Faculty/Staff Member Harassment

If seeking to make an informal grievance, any campus community member with a complaint of harassment against a student should discuss this complaint with the Associate Dean of Students*. If appropriate and desired by the complainant, the Associate Dean of Students will arrange a meeting between the two parties and assist in the discussion of the complaint. The complainant has the right to end this informal grievance process at any time and proceed to the formal grievance procedure. If the complainant does not desire an informal meeting, the Associate Dean of Students will assist him/her in the completion of the formal grievance procedure.

Any campus community member who wishes to make formal complaint against a student should submit a detailed written report about the allegations to the Associate Dean of Students*. The report should include information about the dates, time, place, participants' names, and the harassing behavior. The Associate Dean of Students will discuss the report with the complainant to ensure clear and thorough understanding of the allegations. Every effort will be made to maintain the confidentiality of information regarding the complaint. The Associate Dean of Students, with the knowledge of the complainant, will contact the accused student to discuss the accusation. Investigation of a harassment complaint may include interviewing other persons necessary to obtain sufficient information on which to make a determination of the situation. The accused student will receive written notice of the allegations and the specific violations of the Student Code of Conduct with which the student is being charged.

A hearing will be scheduled before a Judicial Hearing Officer or Board, as assigned by the Dean of Students or his/her designee. The accused student and the complainant will be afforded all rights outlined in the procedures of the Student-Faculty-Administration Judicial System, which can be found in the Student Handbook.

The Hearing Officer or Board will make a determination of responsibility based upon the preponderance of evidence. If the accused student is found to be responsible for the alleged harassment, he/she will be sanctioned in accordance with the Student Code of Conduct. Based on Title IX of the 1972 Educational Amendments, the complainant will be informed of the determination of responsibility. However, the Family Education Right to Privacy Act prohibits the disclosure to the complainant of any sanctions placed against the accused student unless they directly involve the complainant (i.e. letters of apology to complainant, restrictions on contact, etc.) Disciplinary action shall be taken against any person found to have willfully falsified a claim of harassment. It is also a violation of this policy to retaliate against another member of the campus community for bringing forward a claim of harassment.

* *If a student/faculty member/staff member wishes to make a complaint of harassment against the Associate Dean of Students, he/she should contact the Dean of Students.*

Procedure for Faculty/Staff Member to Faculty/Staff Member Harassment

Complaints of harassment of any nature will be taken seriously and thoroughly investigated. There are two options for a Faculty or Staff member with a complaint of harassment against another faculty or staff member to initiate a claim of sexual harassment. They include contacting one of the following: 1) the Vice President responsible for their department or 2) the Director of Human Resources. If appropriate and with the knowledge of the complainant, the Vice President will contact the Director of Human Resources to discuss the allegations. If desired by the complainant, the Director of Human Resources will arrange a meeting between the complainant and the accused faculty/staff member and assist in the discussion of the complaint. The complainant has the right to end this informal grievance process at any time and proceed to the formal grievance procedure.

Any Faculty or Staff member who wishes to make a formal complaint of harassment against another Faculty or Staff member should submit a detailed written report about the allegations to the Director of Human Resources*. The report must include information about the dates, times, place, participants' name(s), and the harassing behavior. The Director of Human Resources will discuss the report with the complainant to ensure clear and thorough understanding of the allegations. Every effort will be made to maintain the confidentiality of information regarding the complaint. The Director of Human Resources will contact the appropriate Vice President and advise him or her of the accusations.

The Director of Human Resources, with the knowledge of the complainant, will contact the accused to conduct a thorough investigation of the allegations. Investigation of a harassment complaint may include interviewing other persons necessary to obtain sufficient information on which to make a determination of the situation. The Director of Human Resources will then make a determination if the accusations can be substantiated and, if so, refer the matter to the appropriate Vice President to be handled in accordance with the guidelines in the appropriate personnel handbook.

Disciplinary action shall be taken against any person found to have willfully falsified a claim of harassment. It is also a violation of this policy to retaliate against another member of the campus community for bringing forward a claim of harassment.

** If a student/faculty member/staff member wishes to make a complaint of harassment against the Director of Human Resources, he/she should contact the Vice President of Business Affairs.*

Sex Offender Registration Information

In accordance with the Wetterling Act, states are required to obtain information from registered sex offenders regarding their enrollment or employment at institutions of higher education and to then make this information available promptly to the appropriate law enforcement agency having jurisdiction where the institution is located. In the case of the University of Mount Union, our jurisdictional agencies are the Alliance Police Department or the Stark County Sheriff's Office. Members of the Mount Union campus community who want to obtain information about registered sex offenders provided by the State of Ohio have several options. Inquiries can be made to the director of campus security who will provide any information that has been disclosed to her/him. In addition, community members can contact the Alliance Police Department, or review the complete list of sex offenders registered in Stark County at the [Stark County Sheriff's Office Website](#).

Missing Student Policy and Procedures

It is the policy of the University of Mount Union to treat all reports of missing students as serious incidents and to investigate such reports completely. In order to promote the well-being of Mount Union students and to comply with federal law as stated in the Missing Persons Procedures of the Higher Education Opportunity Act, Mount Union encourages all members of the campus community to make timely reports to Campus Security regarding missing students.

Reporting Missing Students

A student may be considered missing if the student's absence of 24 hours or more is contrary to her/his usual pattern of behavior and unusual circumstances may have caused the absence. The University of Mount Union encourages any student who believes that another student is missing to contact Campus Security as soon as possible. Any University employee who receives information indicating that a student may be missing is required to report this information to Campus Security immediately, whether the student lives on or off campus. The phone number for Campus Security is (330) 428-1344.

Campus Security, in cooperation with other Student Affairs staff members, investigates all reported incidents of missing students. This may include checking the student's residence hall and other areas the student may frequent, checking with faculty, staff members or other students, etc. Within 24 hours of a credible report being received, the Alliance Police are notified regarding the missing student. This occurs regardless of the student's residential status, and even if s/he has not registered an emergency contact person. Nothing in this policy requires the University to wait 24 hours before reporting to the Alliance Police.

Students' Emergency Contact Information

When registering for campus housing each year (or at the beginning of the spring semester for students who were not on campus in the fall), all first year students and all those students living on campus have the opportunity to identify a contact person or persons who will be notified within 24 hours of the determination by campus officials that the student is missing. Students are asked to provide emergency contact information that identifies the contact person they would prefer to be notified. Every effort is made to obtain this information for every student; however, it is ultimately the student's responsibility to provide it. The emergency contact information is confidential and accessible only to authorized University officials. It will not be disclosed except to law enforcement personnel involved in a missing persons investigation.

For students who are under 18 years of age and not emancipated, both the student's custodial parent or guardian and the student's designated emergency contact person will be contacted within 24 hours of the determination that the student is missing.

Alliance Emergency Contact Information

The following area services are resources for the University of Mount Union community:

<u>Agency:</u>	<u>Address:</u>	<u>Phone Number:</u>
Alliance Community Hospital	200 E. State Street, Alliance, Ohio	(330) 596-6000
Alliance Fire Department	63 E. Broadway Street, Alliance, Ohio	911 or (330) 821-1212 Or x2255 from on-campus
Alliance Police Department	470 E. Market, Alliance, Ohio 44601	911 or (330) 821-3131 Or x2255 from on-campus
Ambulance (local service)		330-829-9900 Or x2255 from on-campus

Campus Emergency Contact Information

The following offices and personnel are resources for the University of Mount Union community:

<u>Campus Office:</u>	<u>Personnel:</u>	<u>Phone Number:</u>
Main Campus Switchboard		(800) 992-6682 or (330) 821-5320 Or x2255 from on-campus
University of Mount Union Campus Security		(330) 428-1344 Or x7233 (SAFE) from on-campus
Director of Campus Safety and Security	Bill Ketjen	(330) 829-8721
Dean of Students & Vice President of Student Affairs	John Frazier	(330) 823-2243
Associate Dean of Students & Title IX Co-Coordinator	Michelle Gaffney	(330) 823-7288
Director of Human Resources and Staff Development & Title IX Co-Coordinator	Pam Newbold	(330) 823-6560
Assistant Dean of Students & Director of Diversity & Inclusion	Ronald Holden	(330) 823-2243
Director of Alcohol, Drug, and Wellness Education	Kelleen Weber	(330) 829-6660
Director of Counseling Services	Shannon Ortiz	(330) 823-2886
Director of Student Conduct	TBD	(330) 823-7288
Director of Residence Life & Title IX Investigator	Sara Sherer	(330) 823-7288
Resident Director on Duty Phone (answered 24 hours/day 7 days/week)		(330) 428-3500
University of Mount Union Health Center Suite 200, 270 E. Simpson Street, Alliance, OH		(330) 823-2692

Student Disciplinary Process

Mount Union supports the concept of educational discipline. The University will make an effort to educate students through sanctions. However, should a student be considered a danger to the university community or demonstrate unwillingness to adhere to the behavioral expectations of the University, s/he will be treated in a similar manner as one who has failed academically, and may be separated from the University.

More information about the student disciplinary process can be found starting on page 22 in the Student Handbook at <http://www.mountunion.edu/Content/u/2016-2017-Handbook-214.pdf>

Student Disciplinary Process Authority

The goal of the student disciplinary process at University of Mount Union is to provide a prompt, fair and impartial process from the time of an initial report through the resolution of the matter. Student disciplinary hearings may be conducted by resident directors, the director of residence life, the director of student conduct, the dean or associate dean of students, a student conduct board, a university appeals board and, on occasion, other administrators as deemed appropriate by the dean of students. Disciplinary cases are handled by one of the above individuals or groups depending on the nature and severity of the offense. The dean of students, or her/his designee, will decide which body shall hear the case.

Administrative Hearings

An administrative hearing may be conducted to act on all infractions of non-academic University rules and regulations by a student, group of students, or student organization affiliated with the University.

In instances of sexual misconduct (which includes dating/domestic violence, or stalking), administrative hearings may be conducted by the director of residence life, the director of student conduct, or other administrators as deemed appropriate by the dean of students or her/his designee.

The purpose of an administrative hearing is to provide an evaluation of responsibility for violating the University of Mount Union Student Code of Conduct. The hearing will be conducted in accordance with the procedures set forth by the student disciplinary process, but shall not be bound by technical rules of evidence or other formal rules of process and procedure, such as are applied in criminal or civil proceedings. The following procedural protections are provided to charged students in administrative hearings:

- a. receiving written notice of the specific charges prior to the hearing;
- b. knowing the content of written material being considered in the case;
- c. the opportunity to be present at the hearing, to respond to the allegations, and to provide relevant information;
- d. the ability to bring pertinent and necessary witnesses to speak on her/his behalf (witnesses may only be present in the hearing when they are providing information, not throughout the entire process);
- e. the right to speak or not speak on her/his own behalf. Invoking the right to not speak will not be considered an admission of responsibility.

If the charged student(s) fails/fail to attend the hearing after notification has been given, the hearing may be held in her/his/their absence.

The administrative hearing officer will review the written materials with the charged student(s) at the hearing. In addition, if requested by the charged student(s), arrangements will be made for her/him/them to review the written materials prior to the hearing.

The administrative hearing officer will advise the charged student(s) of the allegations made against her/him/them and give the charged student(s) the opportunity to accept or deny responsibility. If the charged

student(s) denies/deny responsibility, then the administrative hearing officer will consider all available information in order to decide if the charged student(s) should be found responsible for violating the Student Code of Conduct.

While the University brings all charges within the student disciplinary process, there are occasions when a member of the campus community believes s/he has been a victim of an alleged violation, such as sexual misconduct, dating/domestic violence, or stalking, and may also be considered to be a complainant. In this case, both parties (the complainant and the respondent) will be made aware of the specific charges prior to the hearing; be informed of the content of written material about the case; and have the opportunity to be present at the hearing; provide relevant information concerning the alleged violation; and bring pertinent and necessary witnesses to support the charges at hand (witnesses may only be present in the hearing when they are providing information, not throughout the entire process). Both the complainant and respondent have the opportunity to choose a person to act as an advisor to provide support in an administrative hearing when the charge relates to a crime of violence or sexual misconduct. While the advisor may be present during all proceedings, this person may not speak or directly participate in the hearing, unless otherwise approved by the administrative hearing officer.

A finding of responsibility will only be made if the preponderance of the evidence supports the charges placed against the student.

If the student accepts responsibility or is found responsible for violating the Student Code of Conduct, then the administrative hearing officer will assign appropriate disciplinary sanctions and explain them to the student. Following the hearing, notification will be given in writing to the charged student(s) as well as the complainant(s) in cases involving a crime of violence, or a non-forcible sex offense conveying the outcome of the hearing and the sanctions assigned and providing details as to the appeal process should they find fault with the proceedings.

All procedural questions are subject to the final decision of the dean of students or her/his designee.

Student Conduct Board

The student conduct board may act on all infractions of non-academic University rules and regulations by a student, group of students, or student organization affiliated with the University.

A pool of qualified faculty board members are nominated and elected by their faculty peers in accordance with the process outlined in the University of Mount Union Faculty Constitution and Handbook. Students must meet minimum standards as outlined in the Student Handbook, complete application and be selected by the sitting members of the Student Conduct Board. All members of the Student Conduct Board receive annual and on-going training. For each hearing of the student conduct board, the board shall consist of two student board members, two faculty board members, and the director of student conduct. If the charged student(s) is/are a graduate student, at least one of the students on the board will be a graduate student and at least one of the faculty members will teach at the graduate level. In situations where the director of student conduct must present the case or must excuse her/himself, the dean of students may appoint another administrator to sit on the board.

Procedures for Student Conduct Board Hearings

The purpose of a student conduct board hearing is to provide an evaluation responsibility for violating the University of Mount Union Student Code of Conduct. The hearing will be conducted in accordance with the procedures set forth by the student disciplinary process, but shall not be bound by the technical rules of evidence or other formal rules of process and procedure, such as are applied in criminal or civil proceedings.

The following procedural protections are provided to charged students in student conduct board hearings:

- a. receiving written notice of the specific charges prior to the hearing;
- b. knowing the content of written material being considered in the case;
- c. the opportunity to be present at the hearing, to respond to the allegations, and to provide relevant information;
- d. the ability to bring pertinent and necessary witnesses to speak on her/his behalf (witnesses may only be present in the hearing when they are providing information, not throughout the entire process);
- e. the chance to question witnesses in the manner described in the student disciplinary process;
- f. the opportunity to be accompanied by an advisor who must be a University of Mount Union student, faculty, or staff member and may not be an attorney (except in instances involving allegations of sexual assault, domestic/dating violence, or stalking where there is no restriction on who may serve in this capacity). Advisors may not speak or directly participate in the hearing, unless otherwise approved by the members of the student conduct board;
- g. the right to speak or not speak on her/his own behalf. Invoking the right to not speak will not be considered an admission of responsibility.

Any member of the student conduct board who is considered to have a conflict of interest in the particular case being heard should discuss with the members of the sitting board the desirability of being excused from that hearing. The sitting board may decide the appropriateness of that member voting in the decision.

The charged student(s) and the complainant(s) shall have the right to ask for the removal of any board member by showing written or verbal evidence of a conflict of interest on the part of the member. The remainder of the sitting board will determine if there is a potential conflict of interest. If a potential conflict of interest is shown, the board member will excuse her/himself.

In hearings involving more than one charged student, the dean of students, or her/his designee, in her/his sole discretion may permit the hearings concerning each student to be conducted either separately or jointly.

In order to protect the privacy of the students involved, hearings of the student conduct board shall be closed to all parties other than the following: the charged student(s); the complainant(s); the sitting members of the student conduct board; a University of Mount Union student, faculty or staff member who is acting as an advisor for the charged student(s) and/or the complainant(s), except in instances involving allegations of sexual assault, domestic/dating violence, or stalking where there is no restriction on who may serve in this capacity; and witnesses, who are only present during the time that they are providing information. In the event that a student organization is involved in a hearing before the student conduct board, one member will represent the organization, while other members who want to present information will be considered to be witnesses and will only be present when they provide information.

If the charged student(s) fails/fail to attend the hearing after notification has been given, the hearing may be held in her/his/their absence.

A single recording shall be made of each hearing. The deliberations of the student conduct board will not be recorded. The recording shall be the property of the University. Recordings of all student conduct board proceedings will be kept on file in the director of student conduct's office. Recordings will be erased 60 days after the hearing unless an appeal is still pending. In this case, recordings will be erased thirty days after the final appeal decision.

A written description of the charges shall be made available to the sitting members of the student conduct board. This description shall include the name of the charged person, persons, or groups involved, the time and place of the alleged offense, and the nature of the alleged offense. In addition, other written materials may be

considered at the discretion of the sitting members of the board. These written materials shall be held in confidence and will be collected at the conclusion of the hearing.

A copy of all written materials to be considered in the hearing shall be provided to the charged student(s) and the complainant(s) for their use during the hearing. These written materials will be collected at the conclusion of the hearing. If requested by the charged student(s) or the complainant(s), arrangements will be made for them to review the written materials prior to the hearing.

In most cases, a University staff member will be a complainant and present information pertinent to the charges being considered by the board. The University staff member acting as a complainant may be present at the hearings, make a statement concerning the alleged violation, be informed of the content of written material about the case, call witnesses to support the charges at hand, and directly question witnesses. While the University brings all charges within the student disciplinary process, there are occasions when a member of the campus community believes s/he has been a victim of the alleged violation and may also be considered to be a complainant. In this case, this person, in addition to the charged student(s) or respondent(s), may be directly involved in the case brought before the student conduct board and, therefore, will be made aware of the specific charges prior to the hearing; be informed of the content of written material about the case; and have the opportunity to be present at the hearing; provide relevant information concerning the alleged violation; bring pertinent and necessary witnesses to support the charges at hand (witnesses may only be present in the hearing when they are providing information, not throughout the entire process); question witnesses in the manner described in the student disciplinary process, and be accompanied by an advisor who must be a University of Mount Union student, faculty, or staff member and may not be an attorney (except in instances involving allegations of sexual assault, domestic/dating violence, or stalking where there is no restriction on who may serve in this capacity). Advisors may not speak or directly participate in the hearing, unless otherwise approved by the members of the student conduct board.

The complainant(s) and the charged student(s) may arrange for witnesses to present pertinent information to the board. Witnesses will provide information to and answer questions from the student conduct board. Questions may be suggested by the charged student(s) and/or the complainant(s) to be answered by each other or by other witnesses. These questions shall be directed to the board chairperson, rather than to the witness directly. This method is used to preserve the educational tone of the hearing and to avoid creation of an adversarial environment.

The student conduct board may accommodate concerns for the personal safety, well-being, and/or fears of confrontation of the complainant(s), charged student(s), and/or other witnesses during the hearing by providing separate facilities, by using a visual screen, and/or by permitting participation by telephone, videophone, video conferencing, videotape, audiotape, written statement, or other means, where and as determined in the sole judgment of the dean of students or her/his designee to be appropriate.

After completion of the presentation of information, the board will deliberate privately and reach a decision. A finding of responsibility shall only be reached when a majority of sitting members finds that the preponderance of the evidence that has been presented supports the allegation that the charged student(s) has/have violated the University of Mount Union Student Code of Conduct. If the charged student(s) is/are found responsible for the violation, then the student conduct board will make a decision regarding appropriate sanctions to be assigned.

The secretary and chairperson will ensure that written notification of the findings of the board are given to the dean of students or her/his designee as soon as possible following the completion of the hearing. The dean of students, or her or his designee, will notify the charged student(s) of the outcome of the hearing. Additionally, the dean of students, or her or his designee, will disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the University against the student who

is the alleged perpetrator of the crime or offense. Details as to the appeal process should they find fault with the proceedings are also communicated at this time.

All procedural questions are subject to the final decision of the dean of students or her/his designee.

Grounds for Appeal

The decision made by a hearing body may be appealed by the charged student(s) or the complainant(s) for the following reasons. In order for an appeal to be granted and/or for the outcome to be amended, one or more of the following grounds for appeal must be met:

1. Specified procedural errors or misrepresentation of University regulations are so substantial that the outcome of the hearing may have been affected; or
2. New and significant information has become available which was not reasonably discoverable/available before the original decision was rendered and which could have reasonably altered the results of the hearing; or
3. The determination of responsibility and/or the sanctions are arbitrary or unjustified by the information presented at the hearing.

When the grounds for appeal have been met, the appeals body has the option to make decisions that extend the full range of the student discipline process, from finding the charged student(s) responsible or not responsible for the violation to assigning any sanction it deems appropriate to the violation, including maintaining, decreasing, or increasing the sanction.

Method for Requesting an Appeal

All appeals must be signed and filed in writing within five business days after the decision of the hearing body is communicated. Electronic submissions are not acceptable except in extreme circumstances as determined by the dean of students or her/his designee. The appeal should clearly state the grounds of the appeal and should be submitted to the Office of the Dean of Students.

Appeals Related to Non-Academic Violations

During the academic year, the university appeals board will hear appeals of cases that were adjudicated in either an administrative or student conduct board hearing. Appeals that must be heard during the summer, or at times when classes are not in session, may be heard by the Dean of Students or her/his designee, in place of the board. The decision of either appeals body is final.

If a decision is appealed by the charged student(s) or the complainant(s), all parties will have the opportunity to actively participate in the appeal hearing as described in Article VII, Section 5 of the Student Handbook. This hearing will serve as the sole appeal for all parties.

The university appeals board is composed of a student and a faculty member from the pool of student conduct board members who did not hear the case originally and the dean of students. If the charged student(s) is/are a graduate student, at least one of the two student conduct board members who sit on the appeals board for the case will be a graduate student or a graduate faculty member. In the event that the dean of students must excuse her/himself or is unavailable, the dean of students may designate a staff member to fill her/his place on the board. Meetings of the university appeals board will be called as necessary by the dean of students.

Procedures for Appeals

The purpose of an appeals hearing is to assess the appropriateness of the outcome(s) of a prior hearing that are brought into question by an appeal. The hearing will be conducted in accordance with the procedures set forth

by the student disciplinary process, but shall not be bound by the technical rules of evidence or other formal rules of process or procedure, such as are applied in criminal or civil proceedings.

The following procedural protections are provided to charged students in appeals hearings:

- a. the opportunity to be present at the hearing and to provide information relevant to the grounds of the appeal;
- b. the ability to bring witnesses to speak on new and significant information which was not reasonably discoverable/available before the original decision was rendered (witnesses may only be present in the hearing when they are providing information, not throughout the entire process);
- c. the chance to question witnesses in the manner described in Article VI, Section 8 of the student disciplinary process;
- d. the opportunity to be accompanied by an advisor who must be a University of Mount Union student, faculty, or staff member and may not be an attorney (except in instances involving allegations of sexual assault, domestic violence, dating violence, or stalking where there is no restriction on who may serve in this capacity). Advisors may not speak or directly participate in the hearing, unless otherwise approved by the appeals body.

In order to protect the privacy of the students involved, appeals hearings shall be closed to all parties other than the following: the charged student(s); the original hearing officer or representative of the original hearing body who presents the case; the complainant(s); the members of the appeals body; the identified advisor; and witnesses (who are only present during the time that they are providing information). In the event that a student organization is involved in an appeals hearing, one member will represent the organization, while other members who want to present information will be considered to be witnesses and will only be present when they are providing information.

A single recording will be made of each appeals hearing. The deliberations of the appeals body will not be recorded. The recording shall be the property of the University. Recordings of all appeals hearings will be kept on file in the director of student conduct's office. Recordings will be erased thirty days after the appeals hearing.

Copies of all written materials used in the original hearing shall be made available to all members of the appeals body. These materials shall include the charge letter, documentation reports, witness statements, disposition letter, and any other documents pertinent to the case. In addition, if the original hearing was recorded, the appeals body may choose to listen to the recording. Further, the appeals body will receive copies of the request for appeal and any additional documentation that will be presented at the appeals hearing. All documents shall be held in confidence and will be collected at the conclusion of the hearing.

A copy of all written materials to be considered in the appeal hearing shall be provided to the charged student(s) and to the complainant(s) (if any) for their use during the hearing. These written materials will be collected at the end of the hearing. If requested by the charged student(s) or the complainant(s), arrangements will be made for them to review the written materials prior to the appeal hearing.

The original administrative hearing officer or a representative of the original hearing body will present information to the appeal body. This individual may be present at the hearing, make a statement concerning the issues raised by the appeal, be informed of the content of written material about the case, call witnesses if necessary to support the outcome of the original hearing, and directly question witnesses. While the University brings all charges within the student disciplinary process, there are occasions when a member of the campus community believes s/he has been a victim of the alleged violation and may also be considered to be a complainant. In this case, this person, in addition to the charged student(s) or respondent(s), may be directly involved in the case brought before an appeals body and, therefore, may be present at the hearing, provide

information relevant to the grounds of the appeal, call witnesses to speak on new and significant information which was not reasonably discoverable/available before the original decision was rendered, question witnesses in the manner described in Article VI, Section 8 of the Student Code of Conduct, and be accompanied by an advisor who must be a University of Mount Union student, faculty, or staff member and may not be an attorney (except in instances involving allegations of sexual assault, domestic/dating violence, or stalking where there is no restriction on who may serve in this capacity). Advisors may not speak or directly participate in the hearing, unless otherwise approved by the members of the appeals body.

After completion of the presentation of information, the appeals body will deliberate privately and reach a decision. The appeals body will first consider if any of the specified grounds for appeal have been met. If the grounds for appeal have been met and these grounds relate to the determination of responsibility, a sustained decision shall only be reached when the appeals body finds that the preponderance of the evidence that has been presented supports the allegation that the charged student(s) has/have violated the University of Mount Union Student Code of Conduct. If the grounds for appeal have been met and these grounds relate to the sanctions assigned by the original hearing body, then the appeals body will make a decision regarding the appropriateness of the assigned sanctions.

The decision of the appeals body is final and will be presented to both the charged student(s) and complainant(s) as soon as possible after the hearing by the dean of students or her/his designee.

All procedural questions are subject to the final decision of the dean of students or her/his designee.

Disciplinary Sanctions

The University of Mount Union supports the concept of educational discipline. Therefore, when a student is not a danger to the University community, or when repetition of misconduct is unlikely, the University will make an effort to educate the student through disciplinary sanctions. However, should the student demonstrate an unwillingness to adhere to the behavioral expectations of the University, he or she will be treated in a similar manner as one who has failed academically, and may be separated from the University. Possible disciplinary sanctions include, but are not limited to:

- a. Written Warning - A written notice to the student that the student has violated the Student Code of Conduct; that such behavior is unacceptable, and that further violations may result in more serious disciplinary sanctions.
- b. Disciplinary Probation - A written reprimand for violation of the Student Code of Conduct. Disciplinary probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be violating the Student Code of Conduct during the probationary period.
- c. Loss of Privileges - Denial of specific privileges for a designated period of time.
- d. Fines - Previously established fines may be imposed.
- e. Restitution - Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
- f. Educational Sanctions - Assignments made to assist in the educational outcome of the disciplinary process (e.g., meetings with the Director of Alcohol, Drug and Wellness Education, attendance at programs, writing a research paper, etc.) These assignments are designed to address the specific issues that arise in each disciplinary case.
- g. Residence Hall Reassignment - Mandatory room/hall change. May occur when the student has been or may be a danger to her/himself, to other residents, or to the facility, or when the hearing officer determines that a reassignment will minimize the risk of repeated violations of the Student Code of Conduct.

- h. Residence Hall Suspension - Separation of the student from the campus housing for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
 - i. Residence Hall Expulsion - Permanent separation of the student from campus housing.
 - j. Disciplinary Suspension - Separation of the student from the University for a definite period of time, after which the student is eligible to apply for readmission. Conditions for readmission may be specified.
 - k. Disciplinary Expulsion - Permanent separation of the student from the University.
2. More than one of the sanctions listed above may be imposed for any single violation.
 3. Disciplinary sanctions do not appear on a student's academic transcript, but do become a part of the student's confidential educational record with the University. Disciplinary records are kept on file for seven years following a student's graduation or withdrawal from the University.
 4. The following sanctions may be imposed upon groups or organizations found to have violated the Student Code of Conduct:
 - a. Those sanctions listed above in section 1, a through f.
 - b. Deactivation - Loss of all privileges, including University recognition, for a specified period of time. Conditions for reactivation may be specified.

Interim Suspension

In certain circumstances, the vice president of student affairs and dean of students, or his/her designee, may impose a disciplinary or residence hall suspension prior to a disciplinary hearing. Interim suspension may be imposed: a) to ensure the safety and wellbeing of members of the University community or preservation of University property; b) to ensure the student's own physical or emotional safety and well-being; or c) if the student poses a definite threat of disruption of or interference with the normal operations of the University.

During an interim suspension, the student shall be denied access to the campus to the extent deemed appropriate by the dean of students or his/her designee. This may include restriction from campus housing, University activities, campus buildings, classes, etc., or may constitute restriction from the campus entirely.

Crime Statistics for University of Mount Union

(Made Available by October 1, 2016, as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act - formerly the Campus Security Act)

All institutions that receive federal student aid must compile and publish crime rate statistics each year for certain crimes reported to have occurred on campus, in non-campus buildings that are controlled by the University or one of its organizations, and for public property contiguous to campus. Information on these reported crimes must be made available to all students and employees and to applicants for enrollment or employment. Please note the following information on how to interpret this report.

Crime Definitions from the Uniform Crime Reporting Handbook

Criminal Homicide – Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Criminal Homicide – Manslaughter by Negligence: The killing of another person through gross negligence.

Sex Offenses – Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Forcible Rape is the carnal knowledge of a person forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes the forcible rape of both males and females.

Forcible Sodomy is oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sexual Assault With an Object is the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. An object or instrument is anything used by the offender other than the offender's genitalia. Examples are a finger, bottle, handgun, etc.

Forcible Fondling is the touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity. Forcible fondling includes "indecent liberties" and "child molesting."

Sex Offenses – Non-Forcible: Incidents of unlawful, non-forcible sexual intercourse which includes incest and statutory rape.

Incest is non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape is non-forcible sexual intercourse with a person who is under the statutory age of consent. If force was used or threatened, or the victim was incapable of giving consent because of his/her youth, or temporary or permanent mental impairment, the offense should be classified as forcible rape, not statutory rape.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and /or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used, which could and probably would result in serious injury, if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit larceny or felony; breaking and entering with intent to commit larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. This includes cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Liquor Law Violations: The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging, operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

Drug Law Violations: Violation of state and local laws relating to the unlawful possession, sale, use growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine, and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol and methadones); and dangerous non-narcotic drugs (barbiturates and Benzedrine).

Weapons Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Included in the classifications: manufacturing, selling, or possessing deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and/or attempting to commit all of the above.

Definitions From the Violence Against Women Reauthorization Act:

Domestic Violence: Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person cohabitating with or has cohabitated with the victim as a spouse, or by any other person against an adult or youth victim who is protected from that person's act under the domestic or family violence laws of the jurisdiction.

Dating Violence: Violence committed by a person (a) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (b) where the existence of such a relationship will be determined based on a consideration of the following factors: (1) The length of the relationship; (2) the type of relationship; or (3) the frequency of interaction between the persons involved in the relationship.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for his/her safety or the safety of others; or (b) suffer substantial emotional distress.

Definitions of additional crimes that may also be categorized as Hate Crimes

Larceny/Theft: The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another person.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bone, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to physical attack.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control over it.

Hate Crime Reporting: The Clery Act requires institutions to report as hate crimes any occurrence of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson and any other crime involving bodily injury reported to local law enforcement agencies or a campus security authority that manifests evidence that the victim was intentionally selected because of the bias of the perpetrator(s). Regulations add the crimes of larceny-theft, simple assault, intimidation, and destruction /damage/ vandalism of property to the list of crimes that must be reported in hate crime statistics.

Race: A preformed negative opinion or attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g., Asians, blacks, whites).

Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, Atheists).

Sexual Orientation: A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex (e.g., gays, lesbians, heterosexual).

Gender: A preformed negative opinion or attitude toward a group of persons because those persons are male or female.

Gender Identity: A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.

Ethnicity: A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term race in that “race” refers to grouping based mostly upon biological criteria, while “ethnicity” also encompasses additional cultural factors.

National Origin: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and/or traditions.

Disability: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital, or acquired by heredity, accident, injury, advanced age or illness.

Notes for following tables: *

- * Although most arrests are addressed disciplinarily, the statistics for disciplinary referrals do not include those crimes where an arrest was made. Inclusion in the statistic for disciplinary referrals does not mean that the individual was found responsible for the violation, only that a referral was made.
- ^ Indicates that this statistic was not required for these years and no records were kept.

University of Mount Union Crime Statistics

Crime Classification		Total On Campus			Non-Campus	Public Property	Unfounded
		In Housing	On Campus	Sum			
Reports of Criminal Homicide: Murder and Non-Negligent Homicide	2013	0	0	0	^	0	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Reports of Negligent Manslaughter	2013	0	0	0	^	0	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Reports of Sex Offenses - Forcible	2013	0	0	0	^	0	^
	2014	^	^	^	^	^	0
	2015	^	^	^	^	^	0
Reports of Sex Offenses - Non-Forcible	2013	0	0	0	^	0	^
	2014	^	^	^	^	^	0
	2015	^	^	^	^	^	0
Rape	2013	^	^	^	^	^	^
	2014	0	0	0	1	0	0
	2015	0	1	1	0	0	0
Fondling	2013	^	^	^	^	^	^
	2014	0	0	0	1	0	0
	2015	1	0	1	0	0	0
Incest	2013	^	^	^	^	^	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Statutory Rape	2013	^	^	^	^	^	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Reports of Robbery	2013	0	0	0	^	0	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Reports of Aggravated Assault	2013	0	0	0	^	1	^
	2014	0	2	2	0	0	0
	2015	0	1	1	0	0	0
Reports of Burglary	2013	9	2	11	^	0	^
	2014	6	2	8	2	0	0
	2015	3	4	7	0	0	0

University of Mount Union Crime Statistics, continued							
Crime Classification		Total On Campus			Public Property	Non-Campus	Unfounded
		In Housing	On Campus	Sum			
Reports of Motor Vehicle Theft	2013	0	0	0	0	^	^
	2014	0	0	0	0	0	0
	2015	0	1	1	0	0	0
Reports of Arson	2013	0	0	0	0	^	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Arrests for Liquor Law Violations	2013	0	7	7	8	^	^
	2014	1	5	6	1	0	0
	2015	3	10	13	0	0	0
Arrests for Drug Law Violations	2013	9	3	12	3	^	^
	2014	4	3	7	2	1	0
	2015	13	7	20	0	0	0
University Disciplinary Referrals for Liquor Law Violations **	2013	145	44	189	0	^	^
	2014	152	30	182	0	0	0
	2015	112	7	119	0	4	0
University Disciplinary Referrals for Drug Law Violations **	2013	7	3	10	0	^	^
	2014	6	1	7	0	0	0
	2015	1	0	1	0	0	0
Arrests for Illegal Weapons Possession	2013	0	0	0	0	^	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
University Disciplinary Referrals for Illegal Weapons Possession Violations**	2013	0	0	0	0	^	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Domestic Violence	2013	^	^	^	^	^	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Dating Violence	2013	^	^	^	^	^	^
	2014	0	0	0	0	0	0
	2015	0	0	0	0	0	0
Stalking	2013	^	^	0	^	^	^
	2014	1	0	1	0	0	0
	2015	0	1	1	0	0	0

Hate Crime Statistics

Crime Classification		Total On Campus																Non-Campus								Public Property								Unfounded													
		In Campus Housing								On Campus								Race		Religion		Sexual Orientation		Gender		Gender Identity		Ethnicity		National Origin		Disability		Race		Religion		Sexual Orientation		Gender		Gender Identity		Ethnicity		National Origin	
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Ethnicity	National Origin	Disability	Race	Religion	Sexual Orientation	Gender	Gender Identity	Ethnicity	National Origin	Disability	Race	Religion	Sexual Orientation	Gender	Gender Identity	Ethnicity	National Origin	Disability	Race	Religion	Sexual Orientation	Gender	Gender Identity	Ethnicity	National Origin	Disability	Race	Religion	Sexual Orientation	Gender	Gender Identity	Ethnicity	National Origin	Disability						
Murder/ Non-negligent	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Rape	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Fondling	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Incest	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Statutory Rape	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Robbery	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Aggravated Assault	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Burglary	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
Motor Vehicle Theft	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^						
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0						

Hate Crime Statistics, continued

Crime Classification		Total On Campus														Non-Campus						Public Property						Unfounded													
		In Campus Housing							On Campus																																
		Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	Race	Religion	Sexual Orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
Arson	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-Theft	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
Destruction/ Damage/ Vandalism	2013	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	0	0	0	0	^	0	0	0	^	^	^	^	^	^	^	^
	2014	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	2015	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Fire Safety Regulations

Students are expected to use good judgment at all times to prevent fires. Tampering with fire equipment or ringing the fire alarm, except in case of fire, violates state laws and University regulations and could result in suspension from the University. Fire doors in all campus facilities must be closed at all times.

Fire drills are held annually in all living units. All inhabitants are required by law and University policy to exit the building if a fire alarm is sounding. Failure to do so could result in serious sanctions. Students are expected to follow the posted procedures for the evacuation of the particular area. When a fire alarm rings, students should:

- Close all windows.
- Wear coat and shoes.
- Close the door to their room.
- Leave via the closest exit as quickly as possible.
- Assemble away from the building.
- Adhere to directions given by hall staff, administrators and fire personnel.
- Wait for signal to return to the building.

All fires must be reported. If a fire is actively burning, community members should pull the nearest fire alarm pull-station as they exit the building. Calling 911 as soon as possible after exiting the building is also recommended. Campus Security should also be notified as soon as possible in the case of any fire, regardless of how small it may be. Campus Security can be reached at (330) 428-1344 or from any campus phone by dialing S-A-F-E (x7233).

Residence Hall Policies Related to Fire Safety

1. Students may not set any fire within or near a Mount Union residential facility. Cooking indoors or outdoors with charcoal or any open flame device also is prohibited, the only exception being at the University apartments and townhouses where gas grills are provided.
2. Students may not use or possess any prohibited electrical appliances within residential facilities. A list of prohibited appliances can be found in the Student Handbook section titled "Responsibility for Personal and University Property."
3. Students may not possess or burn candles (wickless, decorative or otherwise) nor incense, oil burners, potpourri cookers or candle warmers in residential facilities. In addition, students may not possess or use any type of fog or smoke machine in any residential facility.
4. Electrical wires should not be run beneath any rug or carpet.
5. University-owned room draperies may not be replaced with anything other than fire-retardant materials. Students may not hang or drape any materials from the ceiling or furnishings in a room.
6. Fire doors and exits may not be blocked or propped open. Presence on any fire escape is prohibited, unless it is being used to exit the building in the case of a fire alarm. Students should never be on the roof or ledge of any building.
7. Students may not leave personal possessions in the hallways at any time. All bicycles must be kept either outside the buildings (on appropriate racks) or in individual student rooms. They cannot be kept in the entryway, stairwell or any other public area in the residential buildings.
8. A student may not pull any fire alarm when no fire is present or falsely report any fire or emergency. Tampering with fire equipment; disconnecting, sounding or otherwise tampering with smoke detectors; and carrying or removing fire extinguishers from their mounts or storage boxes, except in case of fire, are serious violations and may result in legal as well as disciplinary action. False fire alarms may result

in a significant charge to the building community as the Alliance Fire Department retains the right to bill the University for any unnecessary calls to which they respond.

9. Tampering with any localized fire alarm or alarm covers also is prohibited. Additionally, this may result in the imposition of a fine for the floor or building community if the person responsible is not determined. This fine is set at \$100.
10. Students must evacuate the building quickly and in an orderly manner when a fire alarm has sounded and are not permitted to reenter until authorized to do so by residence life staff, campus security or the Alliance Fire Department.

Fire Safety Education

Fire safety education at the University of Mount Union is primarily focused on fire drills that educate students about how to escape in case of a fire. Drills are scheduled by the Office of Residence Life in coordination with Mount Union Campus Security. Drills are not publicized prior to happening. In addition, Residence Life staff members receive training about how to respond if there is a fire, including safely leading residents from the building and notification of emergency personnel. Further, at the opening floor and hall meetings residents are instructed on fire safety and where they should meet upon leaving the building when the fire alarm sounds.

Tobacco Policy

Members of the University community are expected to be discrete and courteous whenever smoking or using other tobacco products. All campus buildings, including residence halls, are tobacco-free. In addition, in compliance with the Smoke Free Workplace Act, smoking is prohibited in all areas which would be considered entrances or exit points to the buildings and/or other areas in which tobacco smoke could easily carry into the buildings. To accommodate the adherence to these restrictions, smoking is only permitted in designated smoking areas. A map of designated smoking areas is available from the Office of Human Resources, located in Beeghly Hall.

University of Mount Union - Fire Safety Systems and Statistics for 2015

Campus Housing Facility	Sprinkler	Local smoke (or heat) detector	Building smoke detector (common areas only)	Remotely monitored smoke (or heat) detector	Remotely monitored sprinkler	Manual alarm pull stations	Fire rated doors at stairwells	Fire rated walls at stairwells	Fire rated doors at rooms	Fire rated walls at rooms	Portable fire extinguishers	Number of drills during 2015	Number of reported fires during 2015	Number of reported fires during 2014	Number of reported fires during 2013
1401 S. Union	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	1	0	0
1413 S. Union	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
1445 S. Union	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Adams Court	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Clutter Manor	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Groves Court	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Jae Manor	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Keller Manor	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Orwick Court	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Bica Ross Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	1	0	0
Cunningham Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Elliott Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Hoiles Peterson Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Ketcham Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
King Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
McCready Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
McMaster Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Miller Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Shields Hall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2	0	0	0
Alpha Tau Omega	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	1	0	0	N/A
Berea House/PKT	No	Yes	No	No	No	Yes	No	No	No	No	Yes	1	0	0	0
Dussel House/DST	No	Yes	No	No	No	Yes	No	No	No	No	Yes	1	0	0	0
King Guest House	No	Yes	No	No	No	Yes	Yes	No	No	No	Yes	1	0	0	0
Sigma Nu	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	1	0	0	0
205 W. Simpson	No	Yes	No	No	No	Yes	No	No	No	No	Yes	1	0	N/A	N/A
431 W. Simpson	No	Yes	No	No	No	Yes	No	No	No	No	Yes	2	0	0	0
330 W. Vincent	No	Yes	No	No	No	Yes	No	No	No	No	Yes	2	0	N/A	N/A
532 W. Vincent	No	Yes	No	No	No	Yes	No	No	No	No	Yes	1	0	1	0
544 W. Vincent	No	Yes	No	No	No	Yes	No	No	No	No	Yes	1	0	0	0
552 W. Vincent	No	Yes	No	No	No	Yes	No	No	No	No	Yes	N/A	N/A	0	0