Fall 2016
- Pilot group & FYS instructor roll out, allowing us to test this system and optimize our configuration and usage plans
- Non-academic division roll out [student affairs, academic support services, coaches, business office, financial aid, registrar, etc.]
- Training for this roll out cycle will take place in August 2016 and be followed up by both in-depth and refresher training during early Fall 2016
  - Training during the week of fall faculty conference for the pilot group
    - August 17 @ 11am in TH 200
    - August 24 @ 10am in Osborne
    - August 29 @ 10am and at 3:30pm in Osborne
  - Follow-up bi-weekly training/discussion groups through September & October
    - Thursdays (9/8/16 through 11/17/16) from 11:15am – 12:15pm in Osborne Conference Room
    - Wednesday (9/14/16 through 11/23/16) from 4:15pm – 5:15pm in Osborne Conference Room

Spring 2017
- Full faculty roll out
- Training for this roll out cycle will occur in Fall 2016, and in-depth and refresher training will be on-going during the spring 2017 semester
  - Training to the roll out to begin in October and continue through the end of fall semester
  - Follow-up bi-weekly training/discussion groups starting in January and continuing throughout the semester

Fall 2017
- Student roll out
- Training for new students will occur at Preview and Fall Orientation
- Training for returning students will include some education by advisors as well as a communication series driving them to online video tutorials and in-person training sessions

Continued usage and training:
- Faculty:
  - Starfish training will be included in new and adjunct faculty orientation
  - Refresher trainings and optimization discussion groups will be on-going throughout the time we utilize Starfish
- Staff/Administration
  - Starfish training will be included in new staff orientation
  - Refresher trainings and optimization discussion groups will be on-going throughout the time we utilize Starfish
- Students:
  - New students will be trained at Preview and Orientation, and use of the software will be reinforced through Exceptional Beginnings
  - Support materials and tutorials will be available as web resources