



Office of Student Financial Aid
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DUE: AUGUST 1, 2018

Satisfactory Academic Progress Appeal Form

Office 1-877-543-9185 | Fax 330-829-2814 | finaid@mountunion.edu

If you are not planning to use federal or state financial aid, you do not need to complete the appeal process. Some private lenders require a student to be meeting Satisfactory Academic Progress. If you are using a private loan, please check with your lender regarding their policy on Satisfactory Academic Progress.

Last Name _____ First Name _____
UMU Student ID 000 _____ Phone Number _____
Email _____

Appeal Process:

1. Complete parts A and B of the appeal form
2. Schedule an in person or phone meeting a Financial Aid Counselor.
3. Submit your completed appeal form to Financial Aid prior to your meeting. (finaid@mountunion.edu, (330.823.2674))
4. After your meeting with Financial Aid, you will be contacted by the Office of Academic Affairs to schedule a meeting with the Interim Assistant Academic Dean. During your meeting with the Interim Assistant Academic Dean, you will create an academic plan. **Academic plans will not be completed after August 24, 2018.**
5. Once your academic plan and appeal form have been submitted, your financial aid will be conditionally reinstated, and progress will be monitored to ensure the academic plan is being followed.

Part A: Type of Appeal

Please check the appropriate category (more than one category may apply)

- GPA – If this appeal is based upon your cumulative grade point average, you must address the issue of completing courses with a GPA lower than the standard listed in the Catalog.
- Completion Rate – If the ratio of hours attempted to hours passed is less than 67%, you must address enrolling in courses and receiving a withdrawal/s (W) or an incomplete/s (I) which had negatively affected your completion rate.
- Timeframe – If your appeal is based on exceeding the maximum total attempted credit hours allowed for your degree, you must address the need to enroll in a greater number of credit hours than is normal.

Part B: Reason for Appeal

Please indicate which mitigating situation best applies to the reason you have experienced academic difficulty. Documentation may be requested.

- Medical
- Death/Illness
- Change of Major
- Other Circumstances (please specify) _____

Explanation

Please explain why you have not made satisfactory academic progress. You may attach a separate sheet if needed.

Please describe the steps you have taken to achieve satisfactory academic progress.

By signing this appeal, I certify that the information provided is complete and correct.

Student Signature

Date

Financial Aid Representative

Date