

## UNIVERSITY OF MOUNTUNION PAYROLL AUTHORIZATION

I hereby authorize University of Mount Union to apply my work study earnings directly to my outstanding accounts receivable. I understand that any amount in excess of my outstanding balance will be refunded to me upon request.

*Important Note:*

If your work study check is currently direct deposited to your bank account you MUST fill out the form:

- *STOP Payroll Direct Deposit Authorization form.*

If in the future you would like to reactivate your direct deposit you will need to complete direct deposit paperwork in the Human Resource office.

**\*\*This authorization will be in effect indefinitely until revoked by me.\*\***

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student's Signature

Student ID # : \_\_\_\_\_ Date: \_\_\_\_\_