

UMC Exemplary Teacher Award ACA 4.0

President's Office/ Faculty Personnel Committee

Policy Type: Administrative

Applies to: Faculty and administrators

POLICY DATES

Issued:

Revised:

Edited:

Reviewed:

The General Board of Higher Education and Ministry of the United Methodist Church, through the Division of Higher Education annually offers the Exemplary Teacher Award. This program is an important partnership with United Methodist-related educational institutions that serves to express the support and appreciation for outstanding academic teaching. The current value of the award is \$500. The University of Mount Union invites nominations from the faculty and chooses the best candidate based on identified criteria.

Table of Contents

- I. Policy Details
 - A. Faculty Status
 - B. No Viable Candidate
 - C. General Board of Education and Ministry Criteria
- II. Procedures
 - A. Nomination Letter Requirements
 - B. Discussion of Nominees
 - C. Notification of the Division of Higher Education

Definitions

Term	Definition
UMC Exemplary Teacher Award	United Method College Exemplary Teacher Award is given to a deserving faculty member who has been at the University for at least five years and meets the guidelines outlined by the UMC General Board of Higher Education and Ministry.

Policy Details

A. Faculty Status

A nominee must be a **full-time member** of the faculty, (being tenured is not required) and must have been at Mount Union for a **minimum of five years**. One does not need to be a member of the UMC to be eligible for this award.

B. No Viable Candidate

In the event that no one faculty member, in the opinion of the Committee, emerges as a viable candidate, members of the Committee may nominate a faculty member(s) for the award.

C. General Board of Higher Education and Ministry Criteria

This criteria includes the following:

1. Excellence in teaching
2. Civility and Concern for Students and Colleagues
3. Comment to Value-Centered Education
4. Service to Students, the Institution, and the Community

PROCEDURE

Issued:

UMC Exemplary Teacher Award

ACA 4.0

President's Office/ Faculty Personnel Committee

Applies to: Faculty and Administrators

Revised:

Edited:

Reviewed:

A. Nomination Letter Requirements

At the start of the spring semester, an email will be sent to the faculty from President Merriman's office encouraging faculty to consider nominating a faculty member(s) for the award. Nomination letters shall be sent to the Executive Assistant to the VPAA and are due by February 1. Those faculty submitting nominations will be instructed that their letters address each of the criteria outlined by the UMC General Board of Higher Education and Ministry.

B. Discussion of Nominees

A meeting of the Faculty Personnel Committee will be held before March 1 during which each Committee member will be asked to select his or her top four nominees on a scale of 1 (highest) to 4 (lowest). A tally will be taken, and the award to go to the nominee with the lowest point total.

C. Notification of the Division of Higher Education

The President of the University will notify the Division of Higher Education by March 1, and the award will be given at a faculty meeting at the end of the spring semester.

Responsibilities

Position or Office	Responsibilities
President's Office	Invite faculty to nominate a recipient
Faculty Personnel Committee	Discussing and choosing a recipient
Office of Academic Affairs	Office to send the nomination letters

Resources

UMC General Board of Higher Education and Ministry Criteria

Contacts

Person	Office	Telephone	E-mail/URL
Assistant to VPAA	Office of Academic Affairs	(330) 823-2690	Academic@mountunion.edu
Chair of Faculty Personnel Comm	Faculty Personnel Committee		
President	Office of the President	(330) 823-6050	prexy2@mountunion.edu

History

All changes must be listed sequentially, including edits and reviews. Note when the policy name or number changes.

Issued:

Revised:

Edited:

Reviewed:

Template updated 00/00/0000