

Organizational and University Liability ADM 8.0

Student Affairs/Office of Student Involvement & Leadership

Policy Type: Administrative

Applies to: Faculty Advisors, student leaders, and student members

POLICY DATES (required)

Issued:

Revised:

Edited:

It is the policy of the Office of Student Involvement & Leadership of the University of Mount Union that organizations and their members who participate in the stated activities of the organization and others that may occur during the school year have responsibility to adhere to all local, state, and federal laws, as well as stated and published policies of the University of Mount Union.

Definitions

Term	Definition

Policy Details

The student organization agrees to assume all responsibility and liability for activities of the student organization or activities sponsored by the student organization and agrees to indemnify and hold harmless the University of Mount Union, its officers, directors, and employees for and against any claims caused by, related to, or arising from activities of the organization or activities sponsored by the organization.

Procedure

Issued:

Revised:

Edited:

Reviewed:

- I. Completed Hold Harmless agreements must be submitted to the student organization advisor prior to departing for a trip or participating in the event specified by the waiver.
- II. The advisor should keep all completed waivers on file for a period of two years in his or her own files.
 - a. Contact the Office of Business Affairs or the Office of Student Affairs for additional information regarding Hold Harmless and when to use the waiver.

Responsibilities

Position or Office	Responsibilities
Office of Student Involvement & Leadership	Obtaining and storing the Hold Harmless agreements Making available Hold Harmless agreements to the student leaders of the student organizations when needed

Resources

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Contacts

Position	Office	Telephone	E-mail/URL
Director of SIL	Student Affairs	(330) 823 – 7288	Student_Affairs@mountunion.edu

History (required)

All changes must be listed sequentially, including edits and reviews. Note when the policy name or number changes.

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Reviewed: