

Policy Type: Administrative
Applies to: Students

POLICY DATES

Issued: January 2019
Revised: May 2022
Edited:
Reviewed:

This policy explains the student account billing for study abroad programs through USAC.

PROCEDURE

All students attending the University of Mount Union have access to study abroad opportunities through USAC. Assuming these students meet all eligibility guidelines, there are currently no restrictions on the programs available to them.

Effective Fall Semester 2022 students attending one of these programs in the fall, spring or summer semester will be billed directly from USAC. Eligible students may use federal or state financial aid to assist with expenses. Students must carry at least 6 credits to qualify for federal loans. Students should consult with Student Financial Aid to determine their eligibility. Students utilizing financial aid to pay USAC expenses must provide a copy of the billing statement for audit purposes.

All students must complete the required application forms at the Center for Global Education (CGE) and meet all guidelines to participate in a study abroad program in the fall or spring semester. All travel cost, insurance and room and board costs for the study abroad program must also be paid by the participating student to USAC.

Students receiving the following full tuition scholarships from the University to attend Mount Union, Investment Alliance, Murakami, Tuition Exchange or Tuition Benefit, must pay the fees applicable to the program as noted above. Eligible students may use federal or state financial aid to assist with expenses. Students receiving the Presidential scholarship may use their scholarship to pay the USAC program fee for one semester. All travel cost, insurance and room and board costs for the study abroad program must also be paid by the participating student to USAC.

Any student can study abroad more than one semester while at the University of Mount Union. All study abroad experiences will be paid in full by the student as summarized above.

International Exchange students are not eligible to participate in a Mount Union Study Abroad program.

Study Abroad Billing Policy ADM 24.0

Office of Business Affairs

Applies to: Students

Responsibilities

Position or Office	Responsibilities
Vice President of Business Affairs	Any changes to decisions regarding amounts to charge
Director of Financial Aid	Updates to financial aid eligibility
CGE Director	Assistance with informing students who are participating in study abroad programs

Contacts

Subject	Office	Telephone	E-mail/URL
Billing	Business Affairs	330-823-6554	billing@mountunion.edu
Aid questions	Financial Aid	330-823-2674	finaid@mountunion.edu
Program costs	CGE	330-823-3864	halliene@mountunion.edu

History

All changes must be listed sequentially, including edits and reviews. Note when the policy name or number changes.

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