

# Undocumented Student Aid Policy

## ADM 16.1

### Enrollment Services

Policy Type: Administrative

Applies to: Staff, prospective and current students

## POLICY DATES

Issued: 3/29/2017

Revised: 1/23/2019

It is impossible to know the number of undocumented students Mount Union admits each year because the applicants' legal status must be self-disclosed and most do not. When they do, it is usually at the financial aid awarding stage. The question at issue is what funding the university is willing and able to provide to students who do not have access to state and/or federal grant or loan funds.

## Definitions

Term	Definition
Undocumented Student	Undocumented students are those who are not U.S. citizens, U.S. nationals, permanent residents or eligible non-citizens. Undocumented students may be registered as Deferred Action for Childhood Arrivals (DACA), but do not have to be for inclusion in this policy.

## Policy Details

- I. Undocumented student eligibility for admission
  - A. Undocumented students will be reviewed for admission under the same guidelines as all students.
  - B. The university will not designate in Slate or other computing systems the undocumented status of prospective students.
- II. Undocumented students are eligible for merit and need-based aid, including that of competitive scholarships (e.g. Presidential, VPA)
  1. Undocumented students will receive the requisite equivalent of the domestic first-year or transfer merit scholarship aligned with their enrollment status.
  2. Undocumented students are eligible for need-based grants if they file the FAFSA or another acceptable EFC calculator approved by the Office of Financial Aid. The institution will award the student using the same guidelines as a domestic first-year or transfer for need-based institutional grants. The Office of Financial Aid will calculate what the student would have received in federal or state grants and half of the amount will be awarded in institutional aid.
  3. Undocumented students are not eligible for federal loans, federal work study, federal grants and state grants.
  4. Undocumented students wishing to work on-campus through institutional work study must provide the requisite documentation proving their legal ability to work in the U.S.

## PROCEDURE

- I. Educate financial aid and admissions staff representatives on this policy
- II. When current and/or prospective students self-identify as undocumented, educate them on this policy and provide them information regarding private funding (e.g. scholarship and loan programs) for students like them

## Responsibilities

Position or Office	Responsibilities
Enrollment Services	Educate staff and prospective and/or current undocumented students regarding their financial aid options.

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Applies to: *(Examples follow)* Faculty, staff, student employees, students, and volunteers

#### Contacts

Subject	Office	Telephone	E-mail/URL
VP of Enrollment Services	Office of Enrollment Management	330-823-2568	<a href="mailto:admission@mountunion.edu">admission@mountunion.edu</a>

#### History

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All changes must be listed sequentially, including edits and reviews. Note when the policy name or number changes.

Revised: 1/23/2019